


KING COUNTY SUPERIOR COURT CLERK'S OFFICE

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ISSUED BY: Barbara Miner, King County Superior Court Clerk 

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King County

CLERK'S ALERT

Ex Parte Working Copies and Fee Change

Working Copies Required for Matters Presented in the Ex Parte and Probate Department

KCLCR 7(b)(2)(F) Working Copies. "Working copies of the motion and all documents in support or opposition shall be delivered to the hearing judge, commissioner, or appropriate judicial department no later than on the day they are to be served on all parties." If you are submitting working copies electronically, direct them to Ex Parte and specify the location (Seattle or Kent), date and calendar of the hearing. If you are submitting working copies in hard copy, submit them to the Ex Parte and Probate Department in room W-325 in the King County Courthouse, or room 1J in the Maleng Regional Justice Center. Do not deliver working copies for Ex Parte to the Judges' Mailroom.

If you are submitting matters for presentation to Ex Parte via the Clerk, separate working copies are not required, however, all supporting documentation should accompany your motion and proposed order.

New Fee Schedule

Effective June 7, 2012, Chapter 199, Laws of 2012 increases the current filing fee surcharge in Superior Court. The current surcharge of \$20.00 on appeals from lower courts will increase to \$30.00. The current surcharge of \$30.00 on most other Superior Court filing fees will increase to \$40.00. These surcharges are scheduled to sunset on July 1, 2013. For more detailed information about fees in King County Superior Court, please review the [Superior Court Clerk's Fee Schedule](#).

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